

HOW TO UPDATE YOUR STARDOM ENTRY (before entries close)

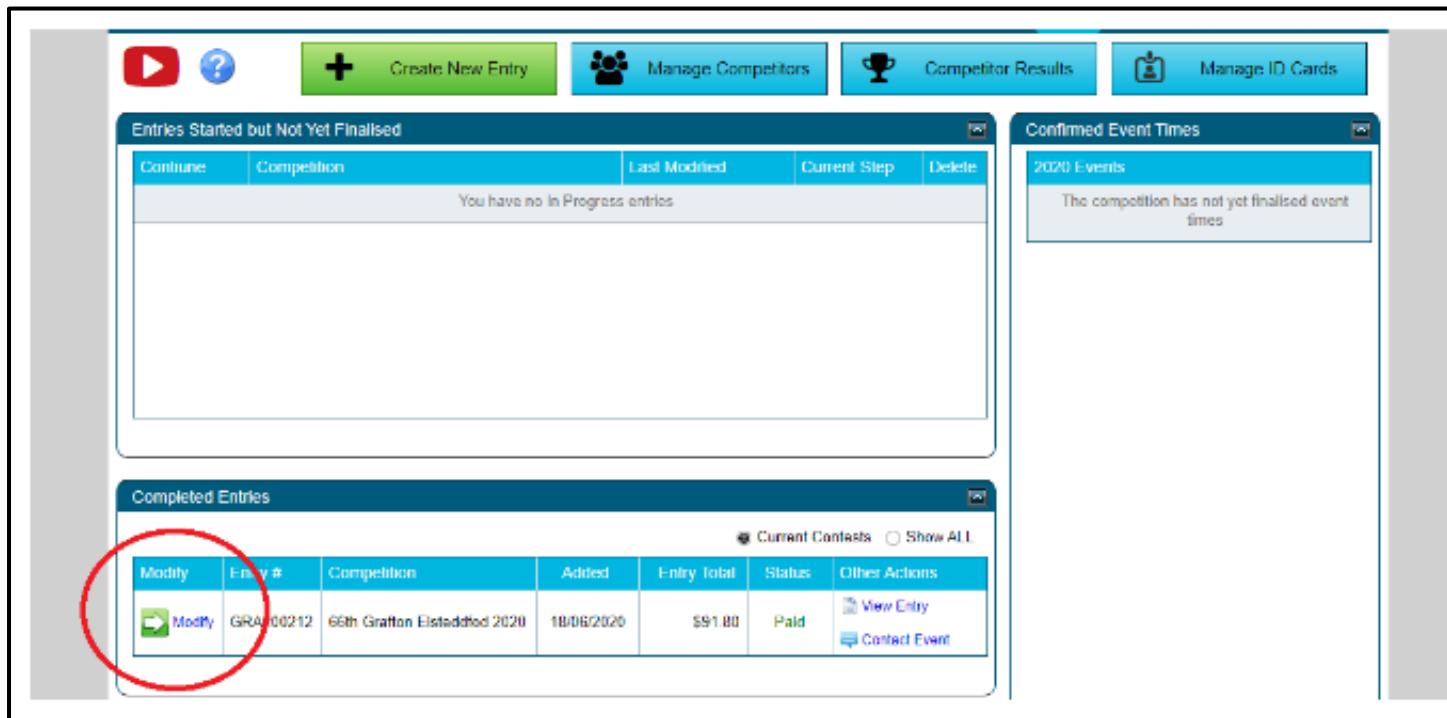
To modify an already completed entry (if entries are still open) just do the following.

#1. Login to the Stardom

#2. Find your entry

- either towards the top under "Entries Started But Not Yet Finalised"
- OR down the bottom of the screen under the heading "Completed Entries"

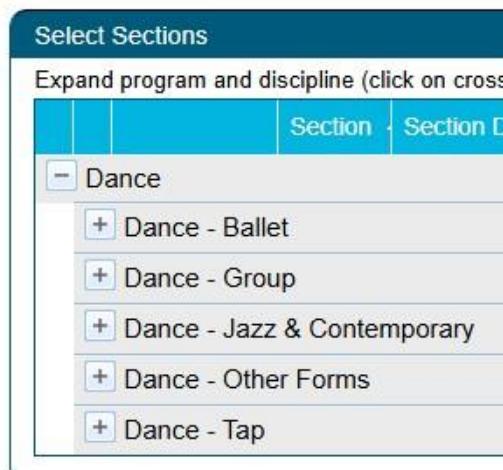
#3. Click on "Modify".



The screenshot shows the Stardom software interface. At the top, there are several buttons: 'Create New Entry', 'Manage Competitors', 'Competitor Results', and 'Manage ID Cards'. Below these are two sections: 'Entries Started but Not Yet Finalised' (which is empty) and 'Confirmed Event Times' (which also is empty). At the bottom is a section titled 'Completed Entries'. A red circle highlights the 'Modify' button for the first entry in the table. The table columns are: Modify, Entry #, Competition, Added, Entry Total, Status, and Other Actions. The first entry shows: Modify, GRA00212, 66th Grattan Eisteddfod 2020, 18/06/2020, \$91.00, Paid, View Entry, and Contact Event.

#4 Choose the discipline you want to work with first.

- Click on the + sign in front of the discipline you are interested in (eg. Jazz & Contemporary).



The screenshot shows a 'Select Sections' dialog box. At the top, it says 'Select Sections' and 'Expand program and discipline (click on cross)'. Below is a tree view of disciplines. The 'Dance' category is expanded, showing the following sub-categories: Dance - Ballet, Dance - Group, Dance - Jazz & Contemporary, Dance - Other Forms, and Dance - Tap.

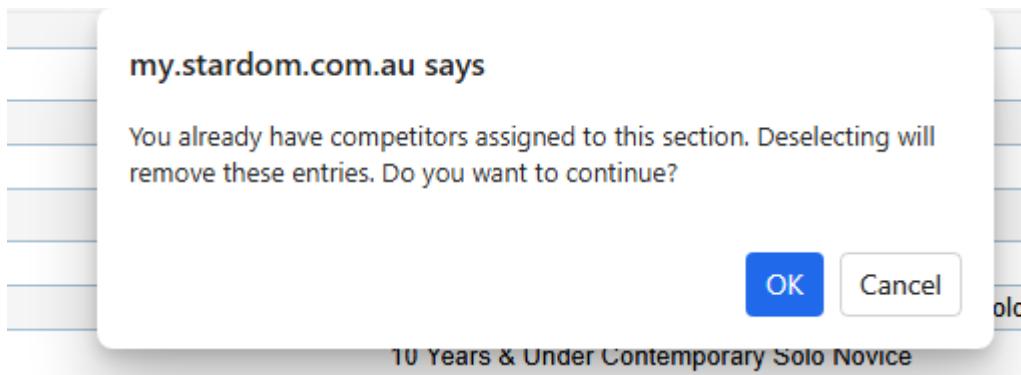
#4 See what sections you are already entered into

- You will get a list of all the sections available to enter in that discipline.
- There is a green tick against all sections in that discipline that you have already entered and it is also highlighted in orange.

<input type="checkbox"/>	252	11 Years & Under Modern Expressive / Lyrical Improvisation Solo	\$13.00
<input type="checkbox"/>	253	11 Years & Under Junior Jazz Championship Solo	\$15.00
<input type="checkbox"/>	254	11 Years & Under Contemporary Solo Novice	\$13.00
<input type="checkbox"/>	255	11 Years & Under Contemporary Solo	\$13.00
<input type="checkbox"/>	256	11 Years & Under Contemporary Improvisation Solo	\$13.00
<input type="checkbox"/>	257	11 Years & Under Hip Hop Solo	\$13.00
<input type="checkbox"/>	258	11 Years & Under Junior Contemporary Championship Solo	\$15.00
<input checked="" type="checkbox"/>	276	12 Years & Under Jazz Solo Novice	\$13.00
<input type="checkbox"/>	277	12 Years & Under Jazz Solo	\$13.00
<input type="checkbox"/>	278	12 Years & Under Jazz Improvisation Solo	\$13.00
<input checked="" type="checkbox"/>	279	12 Years & Under Modern Expressive / Lyrical Solo Novice	\$13.00
<input type="checkbox"/>	280	12 Years & Under Modern Expressive / Lyrical Solo	\$13.00
<input type="checkbox"/>	281	12 Years & Under Modern Expressive / Lyrical Improvisation Solo	\$13.00
<input checked="" type="checkbox"/>	282	12 Years & Under Contemporary Solo Novice	\$13.00
<input type="checkbox"/>	283	12 Years & Under Contemporary Solo	\$13.00
<input type="checkbox"/>	284	12 Years & Under Contemporary Improvisation Solo	\$13.00
<input checked="" type="checkbox"/>	285	12 Years & Under Hip Hop Solo	\$13.00
<input type="checkbox"/>	306	13 Years & Under Jazz Solo Novice	\$13.00
<input type="checkbox"/>	307	13 Years & Under Jazz Solo	\$13.00
<input type="checkbox"/>	308	13 Years & Under Jazz Improvisation Solo	\$13.00
<input type="checkbox"/>	309	13 Years & Under Modern Expressive / Lyrical Solo Novice	\$13.00

#5 To REMOVE a section you don't want

- Click on the green tick and it will cancel that entry.
- It will ask you to confirm. Click on “OK”
- The section will lose it's green tick and turn white.



#5 To ADD a section you do want

- Click on the box next to the section number. A green tick will appear and the entry will be highlighted in orange.

<input type="checkbox"/>	276	11 Years & Under Junior Contemporary Championship Solo	\$15.00
<input checked="" type="checkbox"/>	277	12 Years & Under Jazz Solo Novice	\$13.00
<input type="checkbox"/>	278	12 Years & Under Jazz Solo	\$13.00

- Scroll down to the bottom of the page and click “Next”

[Next >](#)

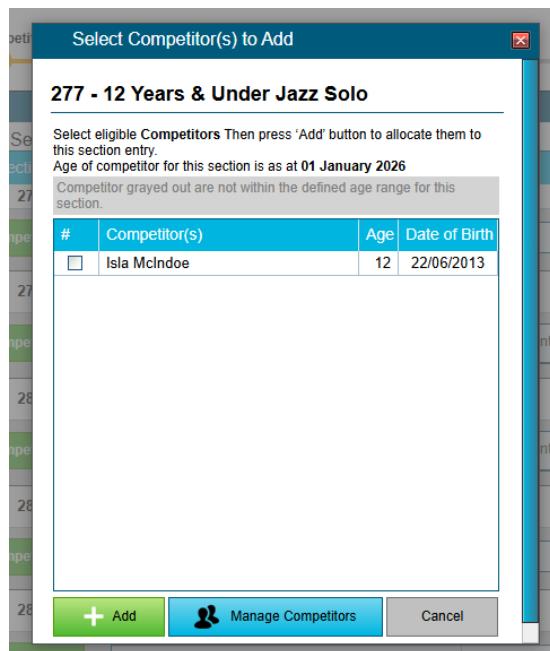
#6 Add your entrant to the new section.

- Each section is listed – and the new one/s you just added show up but there is no one listed for them.
- Click on “Add Competitors(s)”.

Dance - Jazz & Contemporary 277 12 Years & Under Jazz Solo

+ Add Competitor(s) No Competitors Entered

- In the dialogue box that pops up click on the name of the person you want to put into that section.
- Click on the green box “Add”.



- If you need to add a new entrant or group that you haven't mentioned before (and is not showing up on the list shown) - click on the blue box “Manage Competitors” button in the middle.

Manage Competitors

Add New Competitor Close Window

To add a competitor, click **Add New Competitor** then enter their Full Name and Date of Birth.
To edit existing competitors, simply click edit on the corresponding the row. Then click update when done.

Active Only
 Show All

Edit	Competitor Full Name	Date Of Birth	InActive
Edit	Isla McIndoe	22/06/2013	<input type="checkbox"/>

- Click on “Add New Competitor”.

- You will be asked to put in their full name and date of birth.
- Scroll down to the bottom of the page and click “Next”

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#7 Add the Studio

- On the next screen use the drop down box on the right of every orange entry to pick the entrant's dance studio. It is in alphabetical order.

Review and Complete Entry Details

Populate blank cells (highlighted) by clicking on a cell to progress section entry.

- Mandatory	- Non Mandatory	- Not Applicable	- Successful Selection
Competitor Event			School Select & Apply to All Add School
Isla McIndoe 271 12 Years & Under Classical Ballet Solo			Studio One
Isla McIndoe 277 12 Years & Under Jazz Solo			
Isla McIndoe 280 12 Years & Under Modern Expressive / Lyrical Solo			
Isla McIndoe 282 12 Years & Under Contemporary Solo Novice			Studio One
Isla McIndoe 285 12 Years & Under Hip Hop Solo			Studio One

- Scroll down to the bottom of the page and click “Next”

Next >

#8 Add your music

- If music uploads are open, the next screen will be where you can add your music file for each new section.
- If your music isn't ready yet click “Next” (but be sure to add it in before uploads close).

Help / Instructions : 

Add Performance Item Details

Complete the following performance item details – if known at time of entry.

Note: These details can be updated at any time (click on Treble Clef icon on the Home Page) - 

Section : 271 12 Years & Under Classical Ballet Solo - Time Limit: 03:00

Isla McIndoe	
Comments Performance related Comments <input type="text"/>	
Backing Track Please upload the backing track for your performance (preferred formats are MP3, M4A and WAV – NO APPLE FILES PLEASE). Additionally, in the boxes provided, please enter the track name and indicate when the track should be started. Optionally, please use the comments box above to indicate any additional requirements you have for your performance.	
Performers Begin	<input type="radio"/> Off Stage <input type="radio"/> On Stage
Optional Comments <input type="text"/>	
Choose File	

Section : 277 12 Years & Under Jazz Solo - Time Limit: 03:00

Isla McIndoe	
Comments Performance related Comments <input type="text"/>	
Backing Track Please upload the backing track for your performance (preferred formats are MP3, M4A and WAV – NO APPLE FILES PLEASE). Additionally, in the boxes provided, please enter the track name and indicate when the track should be started. Optionally, please use the comments box above to indicate any additional requirements you have for your performance.	

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#7 Page through the rest of Stardom's screens using “Next” until you get to the Declarations page.

- Tick all 4 boxes and click “Next”

Performer Declarations

Temporary Copy for the use by a Performer in an Eisteddfod Competition

This is to certify that if I will be performing in this Eisteddfod from a printed copy, it will be either an original published edition; a photocopy, transcription or arrangement that is accompanied by a letter from the copyright owner authorising that photocopy, transcription or arrangement; or an original published edition where both the work and edition are out of copyright (in the public domain).

I Agree

Temporary Copy for the use by an Adjudicator in an Eisteddfod Competition

This is to certify that I have made a copy of the legal music which will be performed from. I acknowledge that this copy will not be returned to me and will be destroyed by the eisteddfod organisers and I must delete any digital copy of this sheet music I have made. For further information see: "APRA/AMCOS Guide to music copyright for teachers". Refer to: <https://assets.apraamcos.com.au/images/PDFs/Music-Licences/Guide-to-Music-Copyright-for-Teachers>

I Agree

Temporary Copy for the use by an Accompanist in an Eisteddfod Competition

This is to certify that I have made a copy of the legal sheet music from which I will perform for the use of an accompanist. I acknowledge that this copy will be returned to me and I must destroy it immediately, and I must delete any digital copy of this sheet music I have made.

I Agree or Not Applicable

Disclaimer(s)

Terms & Conditions

I accept the terms and conditions associated with the Grafton Eisteddfod, City of and as part of my entry, agree to be bound by them.

[Click Here to view Terms and Conditions](#)

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#8 Payment

You are now at the Payment Options page.

- If you just cancelled one section and added a different one with the same entry fee, the invoice total will still be the same, and you won't need to pay anything else.
- If you are adding one or more extra sections, Stardom will calculate the billing difference and charge you that amount.
- If you remove a section but don't add another one, then you will need to contact the eisteddfod to organise a refund for that section fee.
- Hit “Confirm and Close”

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[Confirm & Close](#)